



THE CAMBRIAN COMMUNITY CENTRE
(Registered Charity No. 1151011)

Annual General Meeting

Wednesday 13 November 2013, 7.30 p.m. at the Cambrian Community Centre

AGENDA

- | | | |
|---|---|--|
| 1 | Welcome / Apologies for absence | Michael Peel (Chair of Trustees) |
| 2 | Approval of Minutes of AGM held on 23 rd July 2012 and matters arising | Michael Peel |
| 3 | Accounts for year ending 30 June 2012 | David Martin (Past Treasurer) |
| 4 | Current Financial Position | Brendan Blake (Treasurer) |
| 5 | The past year (2012-2013) – overview
The Gym | Teresa Grafton (Vice Chair)
Janet Alissi/Andy Naylor-Vane |
| 6 | Going forward – the next three years | Michael Peel |
| 7 | Election of Trustees for 2014/2015 | All members, M Peel to chair |
| 8 | Any other business / Questions | Michael Peel |

CLOSE OF BUSINESS

NB. Following the meeting, light refreshments will be served and there will be a chance to meet and talk informally. We hope you will stay!

CAMBRIAN COMMUNITY CENTRE

Annual General Meeting held on 23rd July 2012 at the Cambrian Centre

Present: Teresa Grafton (Acting Chairman), Penny Lee (Secretary), David Martin (Treasurer), Thomas O'Malley NB. The meeting was attended by e 45 people.

1. Apologies Paul Novak (Trustee)

Also Frederick Abbot, Alexander Abelthite, Jenny Green, Geoffrey Molloy, Sue Wilson, Sheila Wookey.

2. Minutes of the last AGM on 30th June, 2011

The Minutes were approved. There were no matters arising.

3. Annual Report and Accounts for year ending June 30th 2011

The Acting Chairman explained that these had already been approved by the Trustees and submitted to the Charity Commission, on whose website they were now shown. A full report and accounts for the year ending on June 30th 2012 would be prepared in time for a further general meeting in the Autumn.

4. Report update

She gave a brief summary of the events of this last year. Richmond Parish Lands Charity had given the trustees a year's extension of their lease till June 2012 to prove the viability of the Centre with a new Manager, Mary McDonald. Her efforts, and those of a group of gym users and trustees backed by a website campaign, led RPLC to grant a one year lease, providing a fresh opportunity to build a new future for the Centre. There were exciting plans for development, but the continued help of those who supported or used the Centre would be essential; volunteers, new ideas and new sources of funding to bridge the £7000 gap in funding, would all be needed. She thanked Sue Fairminer, Val Nutbeam and Penny Greenaway for all their service to the Centre, and also past chairmen, Alan Sanders and Penny Lee, and the other four trustees – David Martin, Colin Nutley, George Goddard and Paul Novak- who were standing down. It was good to see how many people were willing to join as new trustees to work for the Centre's success and future.

5. Presentations

Alan Sanders then presented leaving gifts to Sue Fairminer, Val Nutbeam and Penny Greenaway.

6. Election of Trustees

The Acting Chairman said that 12 people had put forward their names for election; if others wished to put forward their names later this would be possible, as the maximum number was 16. Though large, the plan was that they group would work through smaller task forces.

Each candidate then briefly explained how and why they were standing and what experience they brought. They were –

Teresa Grafton Past Vice-Chairman, and now Acting Chairman, who would provide some continuity with the past Management Committee.

Jill Abbot A gym member with considerable administrative experience, willing to volunteer and give support where required.

Marika Belford A gym member for 12 years, willing also to become involved with other parts of the Centre's work. She hoped for a cafe to serve older people locally.

Brendan Blake For some years had volunteered help with Centre's IT, and had taken over website and run it for the campaign.

Elaine Collins A local resident who had brought up a family on the QRE. She is also a gym member with experience in administration and very committed to working for CCC's future.

Jane Dodds Former councillor, trustee of Spear and governor of Christ's School. Experience in community collaboration, and fundraising.

Rev'd. David Gardener Vicar of St Matthias. He is pleased to see that trusteeship was one of his responsibilities. Experience on several charities and past governor of a junior school.

David Fazakerley Gym member. He has worked in a Trade Association, where his responsibilities included management of an educational charity. He is one of the three lease-holders.

Thomas O'Malley A trustee of the Centre for some years, and a councillor for South Richmond ward –

noted that it was important to keep an active link with the Council.

Michael Peel One of the three gym group members who are leaseholders for the Centre. Semi-retired with a business background in sales and marketing.

Annick Robson A QRE resident from the start of the estate, involved with the Centre from its earliest days, former chair of Residents' Association, still active on estate issues. Strongly supports CamKids.

Emily Ward Formerly a student at LSE. Has worked in Foreign Office and Department of Social Services; now working for an MP, wide-ranging involvement with constituency issues.

These candidates were all proposed by Sammy Kornhauser ; seconded by Judith Nichol, and then unanimously elected.

The business of the meeting then turned to considering the future of the Cambrian Community Centre with brief presentations on two major issues:

7. Incorporation

Michael Peel explained that the new Centre lease was held by three individuals – two of whom are new trustees. They are David Fazakerley and himself. The third lease-holder is John Arthur. It has been strongly recommended that the charity should become a company limited by guarantee. This will relieve trustees of their present personal liability. The intention is to set up a new company, using a model company constitution, adapted where necessary, and then transfer all assets and liabilities, and the lease, to it. He was asked if the objects of the current charity would need to be changed to accommodate any new developments, but said that they were already very broad.

There were no objections to the proposed move towards incorporation.

8. Consultation

Mary McDonald said that a consultation paper had already been delivered throughout the QRE, and would be spread round all South Richmond. As there would be crowds at the weekend cycling events, it would be distributed there too. It sought ideas for the future of the Centre, and especially how the proposed youth service should be developed – what were the right ages to target, and should it be located at the Centre or at Christ's School, which had expressed willingness to host it?

She was urged to seek publicity, including trying to involve the Richmond and Twickenham Times as partners, and exploring links with local radio. She said there was a plan to hold a big open day at the Centre in September, and to repeat the popular health checks session. Zak Goldsmith MP would be there, and so would Groundworks (the winner of the new local volunteering contract); the police and those concerned with the Richmond Village Plan. Lots of new ideas were already coming forward – at the present meeting there was a place for people to register their ideas on stickers.

9. Questions and AOB

Jill Grist said she was planning a fundraising (£10) bread and cheese lunch in September for friends of the Centre; she hope that this would help to engage the wider community.

Emily Ward saw a need for very urgent publicity to ensure people knew the Centre was still open – an eye-catching notice on the street as well as press coverage.

Janet Alissi explained the new arrangements for the GP exercise referral scheme, under which the gym would get many more referrals, and also, for the first time, funding to provide the support such clients need.

Jonathan Monckton thanked all who had campaigned to keep the Centre running and give it a fresh start, reminding them that it was essential that it should generate genuine support from the local community and help from volunteers. He would be happy to come to any meeting if the trustees wished.

Mary McDonald wanted thanks to all who had worked so hard to save the Centre to be recorded.

The Acting Chairman then closed the meeting, thanking everyone for a great turn out and inviting them to stay for refreshments.

This report covers the sixteen months dating from the 23rd July, 2012, the date of the last Cambrian Community Centre AGM. The momentum and feeling of optimism reported last year has continued. The Centre is currently thriving, as can be seen by reference to our very active website - <http://www.cambriancentre.org/> (for which thanks goes to Brendan Blake, our webmaster). In the interest of maximising communications, there is now an extensive email network of users who receive regular news bulletins about Centre activities. If anyone is not receiving these, they should sign up on the website. The Centre also has a new logo and strap line – ‘Supporting Health and Community’.

So much for the outward and visible signs, what did we actually do last year? You can see a slide show ‘That Was The Year That Was’ produced for this occasion.

Here is a brief overview.

Incorporation

The big news is the fact that on 25th October 2012, The Cambrian Community Centre was registered as a company and on 1st July this year we started life as an incorporated charity. This means that its trustees are now directors with liability limited by guarantee. The hope is that this will encourage more people to come forward as trustees. In addition, in June we signed a three year lease with RPLC which provides a secure basis on which to plan into the future.

Events

Events held during the year have included;

- The Pop-Up Olympic Café run in August when several hundred pounds was raised by serving refreshments to people walking along Cambrian Road to see the Olympic Cycling in Richmond Park. (Jill Abbott’s bacon sandwiches were gold medal winners in their own right!)
- Very successful jumble sales took place in October 2012 and last April. These were made additionally worthwhile by Barclays’ generous matched funding as well as help on the day from its personnel. This support is ongoing and much appreciated.
- A Christmas social, at which the raffle benefited hugely from donations from local businesses.
- The Richmond May Fair and a sponsored walk organised by Kew Rotary served a dual-function of raising both funds and awareness of the Centre’s existence.
- In September, 2012, the Cambrian Centre organised and hosted a very well-supported meeting with local representatives for the benefit of residents. This meeting was attended by our MP, Zac Goldsmith, and local Councillors. Many issues were discussed, particularly concerning increased noise at Heathrow and the recently-launched Richmond Village Plans.

Activities Programme

In August and September last year, trustees organised a questionnaire eliciting local residents’ views on future Centre activities. This resulted in a taster programme of activities in November.

Following this pilot project, the current programme of activities began in the New Year. These include:

Pilates – two sessions per week; line-dancing; Bridge for Beginners; Drawing Class; Book Group; Table Tennis; Beginners IT courses; Bicycle Maintenance workshops.

There were two IT courses, organised with Age UK, plus a number of drop-in sessions. They were extremely successful and oversubscribed – revealing the level of need and demand for this kind of provision. As a result, the provision of onsite IT facilities and training is set to become an exciting project for the Centre.

New Activities

A monthly Local History Workshop is now in existence, taking its inspiration from the fact that the Centre exists close to the site of the Richmond Workhouse. In fact, one of the group’s founder members lived in

the Workhouse building during the 1970s and still possesses a plan dating from the 1870s of the original workhouse - on display at this meeting.

Other activities in the pipeline include a street dance class, Tai Chi and Community Singing.

The Tasters and follow-on activities were funded largely by the Penny Lee Fund, based on a generous donation made last year to the Centre by Penny Lee, a past chair of trustees and supporter of the Cambrian Centre over many years. In addition, in September 2012, Jill Grist hosted a wine and cheese lunch at her home attended by about twenty local people interested to hear our manager (Mary McDonald) and some of the Trustees talk and answer questions about the Centre's future plans. The money raised by her generous and timely initiative has also helped support the introduction and financing of the Activities Programme.

Finally, it is good to see how many attendees to the various activities are local people and, increasingly, from the Queens Road Estate itself.

Hirers

Centre premises are also hired for an increasing variety of activities. Currently these include Parkinson's People; life-drawing, children's ballet class; papier-mâché making; and a support group for those with hearing-impairment; It is also a popular venue for children's and family parties.

Camkids, an after school care club continues to use the Centre on a daily basis during the week in term-time. However, its breakfast club project did not prove viable.

Centre Improvements

A limited amount of Centre refurbishment has taken place, for example, in the gym – about which you will be hearing.

There was also a concerted effort by a number of trustees – Jill Abbott, Elaine Collins and Annick Robson, helped by Brendan Blake and David Gardner, resulting in the replacement of blinds and pictures on our walls. However, serious work remains to be done in a number of areas – particularly, upgrading kitchen and toilet facilities. This will be reflected in future fund-raising priorities.

Concluding Comments

As we move into the 25th year of the Cambrian Community Centre's existence, we will be planning some special events to mark this stage in our history; strengthen links with our local community and, as always, with fund-raising to the forefront. Any ideas you may have about the kind of event we might hold would be welcomed.

With the year ahead in mind, our priorities can be stated as follows:

- Fundraising - the drive to secure our financial future continues. This is never easy but is additionally difficult given the current climate.
- An ongoing need to adapt to a changing local environment – demographic, economic etc.
- The challenge of identifying and filling some of the gaps in Local Authority and Government provision for vulnerable individuals and groups

To conclude, we look forward to the year ahead of us – and to celebrating our twenty fifth anniversary. As far as new projects are concerned, the one which promises to be particularly exciting is the development of onsite IT facilities and training together with the creation of the Cambrian Community Centre's own Cyberhouse café. To realise this, refurbishment of the kitchen facilities is essential and future fund-raising efforts will be directed towards this area.

As always, the staff and trustees thank everyone for their past and continuing support. We do need and look forward to welcoming additional volunteers, especially from those with IT and general "DIY" skills. More information about this and much else can be found on our web site.

I will now hand over to Janet Alissi and Andy Naylor-Vane who will talk about the past year in the Cambrian Community Gym.

THE CAMBRIAN COMMUNITY CENTRE

ANNUAL ACCOUNTS 2011/12

Year ended 30 June 2012

	Note	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total Funds 2012 £	Total Funds 2011 £
Incoming Resources					
Donations and other income	2	2,207	0	2,207	469
Activities in furtherance of the charity's objectives					
Grants receivable	3	30,000	8,456	38,456	50,261
Charitable trading income	4	37,416	0	37,416	36,969
Interest receivable	5	59	0	59	36
Total Incoming Resources		69,682	8,456	78,138	87,735
Resources expended					
Costs in furtherance of the charity's objectives					
Staff costs	6	51,421	5,030	56,451	57,426
Other costs	7	23,719	3,426	27,145	36,797
Total Resources Expended		75,140	8,456	83,596	92,721
Net Incoming Resources for the year		(5,458)	0	(5,458)	(4,986)
Balances brought forward		21,841	0	21,841	26,827
Balances carried forward		<u>16,382</u>	<u>0</u>	<u>16,382</u>	<u>21,841</u>

The notes on pages 3 to 5 form part of these financial statements

THE CAMBRIAN COMMUNITY CENTRE

BALANCE SHEET

At 30 June 2012

BALANCE SHEET

	Note	2012 £	2011 £
Fixed Assets			
Tangible assets	8	-	-
Current Assets			
Debtors	9	1,678	(162)
Cash at bank and in hand		<u>27,548</u>	<u>25,039</u>
Total Current Assets		<u>29,226</u>	<u>24,877</u>
Creditors: Amounts falling due within one year	10	12,844	3,037
Net Current Assets		<u>16,382</u>	<u>21,841</u>
Total assets less current liabilities		<u><u>16,382</u></u>	<u><u>21,841</u></u>
Funds			
Restricted	11	0	0
Unrestricted	12	<u>16,382</u>	<u>21,841</u>
Total Funds	.	<u><u>16,382</u></u>	<u><u>21,841</u></u>

The notes on pages 3 to 5 form part of these financial statements

THE CAMBRIAN COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2012

1 Accounting policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP 2000) and the Charities Act 1993.

Depreciation

Depreciation is calculated to write off the cost of an asset, less its estimated residual value, over the life of that asset as follows:

Built-in Furniture	- 5 years straight line
Youth Centre Equipment	- 3 years straight line
IT and Gym Equipment	- written off immediately on purchase

2 Donations

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	2012 £	2011 £
Sundry income	0	0	<u>0</u>	<u>469</u>

3 Grants Receivable

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	2012 £	2011 £
Richmond Parish Lands Charity	30,000	0	30,000	34,531
London & Quadrant Housing Trust	0		0	0
LBRUT Children's Services	0	300	300	6,380
Other	0	8,156	8,156	6,365
Transfers			0	0
	<u>30,000</u>	<u>8,456</u>	<u>38,456</u>	<u>47,276</u>

4 Charitable Trading Income

	2012 £	2011 £
Lettings	13,622	12,550
Income for using the Centre	<u>23,469</u>	<u>24,420</u>
	<u>37,091</u>	<u>36,969</u>

5 Interest Receivable

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	2012 £	2011 £
Bank interest receivable	59	0	<u>59</u>	<u>36</u>

THE CAMBRIAN COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2012

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6 Costs in Furtherance of Charitable Objectives

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Provision of Charitable services:				
Children's Centre	0	0	0	0
Gym	44,578	790	45,368	47,783
Management	8,838	2,636	11,474	15,927
Playcentre	3,870	0	3,870	4,122
Youth Club	17,854	5,030	22,884	24,889
	<u>75,140</u>	<u>8,456</u>	<u>83,596</u>	<u>92,721</u>

Analysis of provision of charitable services:

	Staff costs	Other costs	Total 2012	Total 2011
	£	£	£	£
Children's Centre	0	0	0	0
Gym	27,249	18,119	45,368	47,783
Management	21,665	(10,191)	11,474	15,927
Playcentre	1,863	2,007	3,870	4,122
Youth Club	5,674	17,210	22,884	24,889
	<u>56,451</u>	<u>27,145</u>	<u>83,596</u>	<u>92,721</u>

7 Direct Resources expended

	Staff costs	Other costs	Total Funds 2012	Total Funds 2011
	£	£	£	£
Direct charitable expenditure	56,451	27,145	83,596	92,721
Management and administration	-	-	-	-
	<u>56,451</u>	<u>27,145</u>	<u>83,596</u>	<u>92,721</u>

The aggregate staff costs were:

	2012	2011
	£	£
Wages and salaries	53,240	53,127
Social Security costs	3,211	2,796
	<u>56,451</u>	<u>55,924</u>

Particulars of employees

The average number of staff employed by the charity during the financial year amounted to:

	2012	2011
	No.	No.
Number of staff (full time equivalents)	<u>3</u>	<u>3</u>

THE CAMBRIAN COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2012

7 Direct Resources expended (continued)

	2012	2011
	£	£
Other costs :		
Rent	18,000	18,000
Accountancy	0	0
Heat, light, water, repairs & renewals	3,561	4,391
Training, telephone, travel, stationery & other	4,859	12,904
	26,420	35,295

8 Tangible Fixed Assets

	Equipment	Equipment
	£	£
Cost at 30 June 2012	12,394	12,394
Accumulated Depreciation 30 June 2011	12,394	12,394
Net book value at 30 June 2011	0	0

Other equipment has been donated at zero cost.

9 Debtors

	2012	2011
	£	£
Trade debtors	1,678	(162)
Accrued income	0	0
Total debtors	1,678	(162)

10 Creditors

Trade creditors	3,634	973
Deferred income	9,210	0
Taxation and social security	0	2,064
	12,844	3,037

11 Restricted Funds

Movement in resources:

	Balance at 1 July 2011	Incoming	Outgoing	Balance at 30 June 2012
	£	£	£	£
Children's Centre	2,000	0	0	2,000
Gym	0	790	(790)	0
Management	0	2,636	(2,636)	0
Playcentre	0	0	0	0
Youth Club	(2,000)	5,030	(5,030)	(2,000)
	0	8,456	(8,456)	0

12 Analysis of net assets

	Other net assets	Total 2012	Total 2011
	£	£	£
Restricted Funds	0	0	0
Unrestricted Funds	16,382	16,382	21,841
	16,382	16,382	21,841

David Martin
Treasurer

26 April 2013

Jennyfer Espie
Independent Examiner