



The Cambrian Community Centre
Caplan Court, 1 Grove Road
Richmond, SURREY
TW10 6SN
Telephone: 020 8948 3351
Web: <http://cambriancentre.org>
Registered Charity No: 1151011

Supporting Health and Community

Privacy Notice of the Cambrian Community Centre

The Cambrian Community Centre (CCC) takes your privacy seriously. This statement explains what personal information the CCC collects and how it is kept safe.

With your consent, the CCC collects contact, attendance and other appropriate details from gym users, Centre users, hirers, volunteers and other interested parties and becomes the designated data controller of this information. We do not collect information automatically from our web site visitors. Information is used to manage and improve the Centre's work, to send out news and other information about activities and to contact users in the event of a change to our programme.

Your personal data, including special category personal data, is processed and safeguarded in accordance with the principles of the UK GDPR and our [Data Protection Policy](#). We will keep your information secure and confidential. We will not sell or otherwise share it with third parties unless permitted by law. We will never allow third parties to use it for marketing purposes.

If you use the gym, a health questionnaire will need to be completed. We collect and process this information in order to perform our contract with you to provide you with access to the gym. This includes keeping you fit and safe in your use of the gym, and informed about the gym and the services it provides. If you have been referred to the gym by your doctor, physiotherapist or other professional, the CCC will hold any information sent through the referral process. This information may be used to plan an appropriate exercise programme or in the case of a medical emergency. The CCC does not do any automated decision-making or profiling. The CCC will delete information securely when it is no longer needed in accordance with its data retention guidelines, set out in its [Data Protection Policy](#). The CCC does not hold any bank or credit card data in its databases.

The protection of children is very important to us. If you are under 18, please do not provide us with any personal information. Children should always ask a parent or guardian for permission before sending personal information to anyone on or offline.

To find out more about your entitlements under data protection legislation, visit the Information Commissioner's website www.ico.org.uk

It is important that your information is kept up to date and the CCC will update records when informed of any changes to contact details or health information. You can withdraw your consent or request to see what information the CCC holds about you by contacting the Centre Manager:

Manager@cambriancentre.org

tel. 020 8948 3351 or by writing to The Centre Manager, Cambrian Community Centre, 1 Grove Road, Richmond Surrey TW10 6SN.